

**OAK GROVE CEMETERY DISTRICT**  
**Minutes**  
**December 5, 2023**

**CALL TO ORDER:**

The regular meeting of the Oak Grove Cemetery District was held Tuesday, December 5, 2023, at 1:00 p.m. Board Directors present: Lathale Gravance, Mel Casey and LeRoy Mayfield.

**CONSENT CALENDAR:**

- Minutes for November 2023: Motion was made by LeRoy Mayfield, seconded by Mel Casey to approve as read.
- Expenditures for November 2023: Motion was made by LeRoy Mayfield, seconded by Mel Casey to approve as read.

**DISCUSSION/ACTION:**

- Next meeting will be scheduled for Thursday, January 4, 2024.
- Management Representation Letter needed for Cuttone & Mastro CPA was signed.
- Suggested that bonuses of \$100.00 be issued to employees and effective January 1, 2024, grounds men wages will be raised to \$18.00/hour, Judy Escalera would receive a 10% salary increase, last raise was in September 2019. Motion made by LeRoy Mayfield, seconded by Mel Casey; approved.
- Jonathan Coelho asked if the cemetery would sell the homemade tilt trailer. He understands that there is a crack in the frame and would be by 'As is' condition. Motion made by LeRoy Mayfield, seconded by Mel Casey to sell for \$300.00.
- Checks were signed.

**CLOSED SESSION:**

Being no further business, the meeting was adjourned.

Judy Escalera, Manager/Secretary